

Requested Date to Speak  
(Meetings are the 4<sup>th</sup>  
Wednesday at 7pm)

**Mt. Airy Town Council  
Community Resident Meeting  
Request to Speak Form**



Speaker Name(s) \_\_\_\_\_

Cell # \_\_\_\_\_ Email \_\_\_\_\_

Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Company/Organization of Speaker \_\_\_\_\_

Summarize your topic / subject matter speaking points below:

How does your presentation benefit the Mt. Airy community?

Any special requests? (accessible accommodations, presentation eqpt needs, etc)

**GUIDELINES FOR SPEAKERS**

- \* Completed request forms are to be sent to [mtairy@investinneighborhoods.com](mailto:mtairy@investinneighborhoods.com) and must be received 2 weeks prior to the meeting date. You will be contacted on the status of the request at least 4 days prior to the meeting date.
- \* The time limit for each speaker is 5 minutes. This limit can be extended with approval for media presentations and other situations. The speaker shall only speak on the subject for which they received approval.
- \* Speakers will be respectful of others and refrain from profane, abusive, inflammatory or otherwise offensive remarks and gestures.
- \* Multimedia presentations and printed handouts can be utilized and are requested to be submitted for viewing by your Mt. Airy Town Council board contact at least 2 days prior to the meeting date.

I agree to follow the guidelines listed above

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Today's Date